

Clarifications to Language for the RFP – Supply Chain Partner Trade Capacity Building

First, we acknowledge that there was an error in the “Submission of Questions” heading in section 7 of the RFP. This error stated that questions were due on July 12th, 2024, when they were intended to be due on June 28th, 2024, consistent with section 5.

Question 1: What type of data will be made available to the contractor and in what specific data format (.doc, .xls, .pdf, etc.)?

Response: The purpose of this RFP is to collect the relevant data as that data is not currently available. Quantitative data can be presented in a word document or PDF file. Qualitative data can be provided in a spreadsheet.

Question 2: How soon after award of the contract will the contractor have access to the data?

Response: Data is not presently available as it will need to be collected by the contractor.

Question 3: Is there a time period associated with the data (years?, months?)

Response: Data needs to be current. Historical data is not necessary for this project.

Question 3A: Referring to the deliverables list provided in the RFP, there is no stated deliverable for the performance of training activities (training implementation) and related travel.

Response: Deliverables for the performance of training implementation will include the completed business diagnostic, training agenda and format, and a sign in sheet for each training.

Question 4: Should the proposal include costs for travel and training implementation?

Response: Yes, the proposal should include all costs associated with travel and implementation.

Question 5: Does implementation of the training need to be concluded by September 30, 2024 or only the development of the proposed agenda and customized training program?

Response: All implementation must be completed by September 30, 2024.

Question 6: Can travel be completed after September 30, 2024 as part of implementation?

Response: All implementation must be completed by September 30, 2024.

Question 7: Can travel cost be included as part of the overall cost or listed separately?

Response: Travel costs need to be included as an overall cost in the budget.

Question 8: Can you please provide a copy of the ASA/WISHH code of conduct and conflict of interest statement or a link to access this document?

Response: Both documents are included as part of this packet.

Question 9: What is required for Business Registration Number, is the contractor DUNS or UEI acceptable?

Response: The DUNS is acceptable.